

Minutes

The City of Edinburgh Council

Edinburgh, Thursday 20 November 2014

Present:-

LORD PROVOST

The Right Honourable Donald Wilson

COUNCILLORS

Elaine Aitken
Robert C Aldridge
Norma Austin Hart
Nigel Bagshaw
Jeremy R Balfour
Gavin Barrie
Angela Blacklock
Chas Booth
Mike Bridgman
Deidre Brock
Steve Burgess
Andrew Burns
Ronald Cairns
Steve Cardownie
Maggie Chapman
Maureen M Child
Nick Cook
Gavin Corbett
Cammy Day
Denis C Dixon
Karen Doran
Paul G Edie
Catherine Fullerton
Nick Gardner
Paul Godzik
Joan Griffiths
Bill Henderson
Ricky Henderson

Dominic R C Heslop
Lesley Hinds
Sandy Howat
Allan G Jackson
Karen Keil
Richard Lewis
Alex Lunn
Melanie Main
Mark McInnes
Adam McVey
Eric Milligan
Joanna Mowat
Gordon J Munro
Jim Orr
Lindsay Paterson
Ian Perry
Alasdair Rankin
Vicki Redpath
Keith Robson
Cameron Rose
Frank Ross
Jason G Rust
Alastair Shields
Stefan Tymkewycz
David Walker
Iain Whyte
Norman Work

1. Minutes

Decision

To approve the minute of the Council of 23 October 2014 as adjusted.

2. Questions

The questions put by a member to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3 Leader's Report

The Leader presented his report to the Council. The Leader commented on:

- Cooperative Capital
- Boroughmuir High School Turf Cutting Ceremony
- Craigroyston Primary School and Oaklands Special School – exceptional reports

The following questions/comments were made:

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|----------------------|---|---|
| Councillor Cardownie | - | Resignation of Alex Salmond and appointment of Nicola Sturgeon as First Minister for Scotland |
| Councillor Rose | - | Council Reorganisation report |
| Councillor Rust | - | Recruitment of Head Teacher at Bonaly Primary School |
| Councillor Burgess | - | Support for the Living Rent Campaign |
| Councillor Chapman | - | Closure of Council owned recreational facilities |
| Councillor Booth | - | Air Pollution – European Court of Justice Ruling |
| Councillor Munro | - | Small Business Saturday – 6 December 2014 |
| Councillor Aldridge | - | Missed bin collections - complaints |
| Councillor Heslop | - | Acting Heads of Departments |
| Councillor Redpath | - | North Edinburgh – recent press coverage – Pilton Community Health Project - The Health Walk Group of the Year Award |
| Councillor Edie | - | Social Care and Energy Cooperatives - progress |
| Councillor Lewis | - | Commitment of Leader to read the Bride of Lammermuir by the end of 2014 - updates |

- | | |
|----------------------|--|
| Councillor Fullerton | - Congratulations to Janice and George Graham on winning the BBC Unsung Heroes Award for Scotland for their work in the Sighthill/Wester Hailes area |
| Councillor Robson | - St Katherine's Primary School Nursery – Inspection outcomes |
| Councillor Day | - Congratulations to Spartan's Whites under 13 girls football team – SFA South East Scotland Region League Champions |
| Lord Provost | - Thanks to Alex Salmond for the support and contribution made to the City |

4. Appointment to the Board of Changeworks

The Council had made appointments to various outside bodies on 24 May 2012.

Councillor Orr had now resigned from the Board of Changeworks and the Council was invited to appoint a member in his place.

Decision

To appoint Councillor McVey to the Board of Changeworks.

(References - Act of Council No 2 of 24 May 2012; report by the Acting Director of Services for Communities, submitted)

Declaration of Interests

Councillors Burgess and Perry declared a non-financial interest in the above item as members of the Board of Changeworks.

5. Membership of the Integration Joint Board

The Scottish Government had recently issued regulations governing the membership of Integration Joint Boards, as part of the Public Bodies (Joint Working) (Scotland) Act, which put in place the framework for integrating health and social care in Scotland.

Details were provided on the proposed membership of the Integration Joint Board.

Decision

- 1) To agree that five elected members represent the Council on the forthcoming Integration Joint Board.
- 2) To agree the membership of 2 Labour Group, 2 SNP Group and 1 Opposition Group members to the Integration Joint Board.

- 3) To appoint Councillors Aitken, Griffiths, Ricky Henderson, Howat and Work to the Joint Board.

(Reference – report by the Director of Health and Social Care, submitted.)

Declaration of Interests

Councillor Ricky Henderson declared a financial interest in the above item as a non Executive Director of NHS Lothian.

6. Capital Coalition Pledges Performance Monitoring: Year Two Progress Report

The Council had agreed the Capital Coalition pledges, noting arrangements for delivery and reporting on performance of these pledges every six months.

An update was provided on the performance against the Capital Coalition's Pledges for May to October 2014.

Motion

To agree the performance against the Capital Coalition's Pledges for May-October 2014.

- moved by Councillor Burns, seconded by Councillor Cardownie

Amendment 1

- 1) To note that, despite concerns being raised by the Conservative Group on a number of occasions, the measurement process for the Capital Coalition pledges had not improved some two years after implementation and that the measures remained unfocussed and only related to outcomes in a very limited way. To consider that many were entirely subjective and that some that had been completed were simply limited technical actions in the gift of the Administration rather than being SMART.
- 2) To therefore instruct the Chief Executive to carry out a further review of the pledges and performance information to provide outcome based measures of Council performance concentrating on the core work of the Council's services.

- moved by Councillor Whyte, seconded by Councillor Mowat

Amendment 2

- 1) To agree the performance against the Capital Coalition's Pledges for May-October 2014.
- 2) To add the following to the pledges:
 - Against **pledge 3**, the continuing £25 million gap in the Children and Families capital programme as compared to the estate condition surveys and the need

for an update on discussions with the Scottish Government on means of bridging that gap.

- Against **pledge 8**, the need to ensure that the emerging Local Development Plan and the Strategic Housing Investment Plan delivers on the “brownfield sites first” commitment.
- Against **pledge 9**, the need to ensure that homes being built under affordable housing programmes are benefiting people in the most acute housing need and that the homes being built are available at below market cost for the long term.
- Against **pledge 10**, the need to demonstrate that empty homes are being brought back into use by council interventions, so reducing pressure on new housing land.
- Against **pledge 12**, the need to ensure that progress in developing alcohol treatment programmes is matched by best practice and sound evidence in licensing policy.
- Against **pledge 13**, the value in responding positively to Scottish Government proposals to reform tenancy arrangements in the private rented sector to ensure that tenants have longer term stability in a property.
- Against **pledge 15**, to recognise that inward investment should be targeted at those sectors which best enhance Edinburgh’s vision of a sustainable, low-carbon, jobs-rich economy, rather than displacing home-grown business.
- Against **pledge 16**, the growing importance of the social enterprise sector to the city and the need for further tailored support to enhance growth.
- Against **pledge 20**, the need to improve performance to ensure that CEC meets its targets on business rates receipts and so joins other councils receiving payment under the Business Rates Incentivisation Scheme.
- Against **pledges 21 & 24**, the growing consensus on the case for a transient visitor levy at a time of increased strain on core council budgets and the need to press Scottish ministers more firmly on enabling local authorities to take decisions in the best interests of the localities they are elected to serve.
- Against **pledge 25** the value of promoting Edinburgh as a Living Wage city, applicable to all employers.
- Against **pledge 32**, continuing concerns from community organisations on lack of continuity in the arrangements for community policing.
- Against **pledge 33**, the value of participatory budgeting in increasing the profile of and public engagement with Neighbourhood Partnerships and the value of the approach being used in all Partnership areas.

- Against **pledge 40**, the importance of ensuring that private sector plans to maintain the built heritage of the city do not come at the cost of trampling over the natural heritage of the city.
- Against **pledge 41**, the need to ensure that the new shared repairs puts high quality customer care and communication at the heart of how it works.
- Against **pledge 42 & 43**, recognise the wider value of investment in sport and leisure provision.
- Against **pledge 49**, the pressing need to meet incremental recycling targets and so reduce landfill tax pressures.
- Against **pledge 50**, the need to revise Council's annual CO2 targets and ensure the Strategic Energy Action Plan delivers against targets.
- Against **pledge 51**, the need to make progress on Low Emission Zones to improve poor air quality.

- moved by Councillor Burgess, seconded by Councillor Corbett

Voting

The voting was as follows:

For the Motion	-	36 votes
For Amendment 1	-	14 votes
For Amendment 2	-	6 votes

Decision

To approve the motion by Councillor Burns.

(References – Act of Council No 8.1(a) of 23 August 2012; report by the Director of Corporate Governance, submitted.)

7. The Cooperative Capital Framework: Year Two Progress Report

The Council had approved a 'Framework to Advance a Cooperative Capital 2012/17' to assist in the delivery of the Capital Coalition vision and pledge commitments.

An update was provided on developments across the six themes of the Framework with proposals to strengthen co-production activity and evaluation.

Decision

- 1) To note the actions taken in response to Council decisions of November 2013.
- 2) To note the progress and achievement of related pledges.

- 3) To agree to mainstream co-production (as outlined in paragraph 3.13 of the report by the Director of Corporate Governance) across the Council and that implementation be delegated to the Communities and Neighbourhoods Committee.
- 4) To agree the proposed evaluation methodology.

(References – Acts of Council No 10(c) of 25 October 2012 and 6 of 21 November 2013; report by the Acting Director of Services for Communities, submitted)

Declaration of Interests

Councillor Main declared a non-financial interest in the above item as Chair of Dig In.

8. Edinburgh International Conference Centre – Shareholders' Agreement

Approval was sought for the Council to enter into a Shareholders' Agreement between the Council, Scottish Enterprise and Edinburgh International Conference Centre Limited in order to improve the governance arrangements in relation to the Edinburgh International Conference Centre.

Decision

- 1) To approve the entering into of a Shareholders' Agreement between the Council ("CEC"), Scottish Enterprise ("SE") and Edinburgh International Conference Centre Limited ("EICCL").
- 2) To grant delegated authority in favour of the Director of Corporate Governance to enter into the Shareholders' Agreement on behalf of CEC with such minor amendments as he might consider appropriate and to take all such other actions on behalf of CEC as might be necessary or desirable to implement any ancillary arrangements in relation to the Shareholders' Agreement.

(Reference – report by the Director of Corporate Governance, submitted)

Declaration of Interests

Councillors Aldridge, Munro and Ross declared a non-financial interest in the above item as Directors of the Edinburgh International Conference Centre Limited.

9. New Psychoactive Substances – Motion by Councillor Ricky Henderson

The following motion by Councillor Ricky Henderson was submitted in terms of Standing Order 16:

"Council notes:

- increasing concerns associated with the use of New Psychoactive Substances (NPS), alternatively known as "legal highs", including anti-social behaviour and health issues.

- that a national day of action took place in August 2014, involving Police and Council officers targeting premises known to sell NPS, advising of the threat they pose, and taking samples for analysis.
- that for a number of months the Council has been working through the Citywide Community Improvement Partnership (CIP) model with health, police and other colleagues to develop a multi-agency response to this issue.

Council therefore calls for a report to the next meeting of the Health, Social Care and Housing Committee detailing work undertaken to date and examining further action that can be taken including any enforcement options available to the Council and/or the Police.”

Decision

- 1) To approve the motion by Councillor Ricky Henderson.
- 2) To instruct chief officers to make contact with the Crown Office and Procurator Fiscal Services and Scottish Government in line with an agreed partnership approach as soon as possible to alert them to the significant impact on public services and the safety of individuals as a result of the increasing use of NPS, and to agree a set of actions to address these impacts.

10. Princes Street East End Traffic Delays – Motion by Councillor Whyte

The following motion by Councillor Whyte was submitted in terms of Standing Order 16:

“Council notes with concern that, six months after the start of tram operations, the combination of traffic lights between Leith Street and Waverley Bridge are still causing considerable delays to traffic.

Further notes that this effect has greatest impact on buses and cyclists but also affects general traffic and, occasionally, trams.

Considers that long waits for west bound traffic, even for an east bound tram which will not cross the same path, are frustrating for travellers.

Agrees that the minor alterations to the “SPRUCE” system intimated to members in briefing 468 will have limited impact on these issues and calls for a report to the Transport and Environment Committee within the two cycles setting out a full solution to this issue.”

Motion

To approve the motion by Councillor Whyte

- moved by Councillor Whyte, seconded by Heslop

Amendment

- 1) To note the increase in public transport use and changes in general traffic flow following the introduction of tram as a new mode of transport in the City, and the challenges

experienced by pedestrians, public transport, cyclists and general traffic between Haymarket and Leith Street.

- 2) To note that a written briefing on *Traffic Signal Issues on Princes Street* was sent to all members. Also note that a visit to the Control Centre would be arranged for members of the Transport and Environment Committee to provide an update on the approach and implementation of improvement measures that had been carried out and were underway, including SPRUCE.

- moved by Councillor Hinds seconded by Councillor McVey

Voting

The voting was as follows:

For the motion	-	14 votes
For the amendment	-	42 votes

Decision

To approve the amendment by Councillor Hinds.

Appendix 1

(As referred to in Act of Council No 2 of 20 November 2014)

QUESTION NO 1

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 November 2014

Question

What further action has been taken to implement a proactive approach to the sweeping of leaves from footpaths and cyclepaths since the answer to my last question on this issue in November 2013.

Answer

I have attached my earlier Answer for ease of reference. In addition in November 2013, I agreed in response to a Supplementary Question by Councillor Booth to explore how a proactive approach could be taken to clearing leaves from priority footpaths and cycle paths in future.

The Acting Director has confirmed that leaves continue to be removed as part of regular street cleaning activity between September and December.

In addition, the introduction of Confirm Management System allows us to monitor requests for leaf removal from particular locations including footpaths and cycleways. Confirm highlights locations where leaf fall is more significant and resources are being utilised to remove high levels of leaf fall from any identified locations. With the introduction of Confirm we can now monitor which locations receive the most enquiries relating to fallen leaves. This will help us to prioritise leaf removal in the city.

Supplementary Question 1

I thank the Convener for her response in which she says that leaves are cleared from foot and cycle paths as part of regular street cleaning activity and they are also cleared in response to complaints from members of the public. She will be aware that we have both been contacted this week by constituents to say that they have slipped or come off their bikes due to slippery leaves on the path. One comment from a constituent was that it shouldn't take a fall to get the paths swept.

Last year when I asked this question, I highlighted the support that cycle and pedestrian groups had expressed for

the Council's pro-active approach to snow and ice clearing from foot and cycle paths where paths are cleared after snow has fallen but before accidents occur. Will she agree to pursue a similar approach to leaf clearing.

Supplementary Answer 1

Well I'm not sure exactly which constituents you are talking about. I certainly know through Twitter you put out a question on a number of occasions that you were asking today, and I think you had a couple of comments as far as I can see and if you have any more I'd be pleased to see them and certainly one of the comments was saying in fact they were quite pleased with the part of the cycle path that had been cleared. So, rather than just be negative Councillor Booth, it would be quite useful to say something positive, saying some paths in certain areas had actually been cleared and that does take an issue in terms of areas, and some areas are obviously taking it far more seriously in clearing it.

As you've got in the report, we now have a confirmed management system and they are trying to identify particular areas where there are particular problems and trying to identify them and clear them, but also you will be aware the issue of clearing of the snow during the winter period actually a percentage of it does come from the cycling budget and I need to check on whether there's any from the cycling budget, that's what we agreed in order to facilitate that clearing.

So I can just give you an assurance that we will do our best within the budget and finances that we have, to ensure that we keep our footpaths and cyclepaths clear and make them safe for cyclists as well as pedestrians.

Supplementary Question 2

I thank the Convener for that reponse. I do recognise that in some areas clearing of leaves has been good, but the key issue is, it has been reactive, it has been in reaction to complaints from members of the public. Will she pursue a pro-active approach similar to the approach that is taken to snow and ice clearing which has rightly been widely welcomed across the City.

Supplementary Answer 2

I would repeat that we now have the introduction under this Capital Coalition, a confirmed management system which records, and what you'll see from the answers is the officers are saying they can now monitor locations where the most enquiries relating to fallen leaves, also take in the local

management and the local people on the ground and the local teams. If you have any, or anyone else out there has any issues of certain areas they feel haven't had enough attention, then we'll deal with them and make sure we try to make them as safe as possible and just because I know you're probably about just about to go on Twitter to make some comment that I haven't taken you seriously, I do believe we need to ensure that our pedestrians and our cyclists are safe and I hope that as an authority, we use our resources that we have to ensure that we keep the snow cleared from our cyclepaths and our footpaths and also we can do the same with leaves, and we will be proactive to ensure that happens.

Appendix

Question by Councillor Booth answered by the Convener of the Transport and Environment Committee at the Council meeting on 21 November 2013

Question

What measures do the Council have in place to sweep a) footpaths and b) cycle paths of fallen leaves during the autumn?

Answer

Leaves will be removed as part of the regular street cleaning activity. However as the frequency that streets are cleaned varies depending the type of street (e.g. town centre, residential, rural etc...) we will target those areas which experience heavy leaf fall with additional leaf removal collections between October and December. This has the added advantage of allowing leaf collection to be separate from street litter which means it can be disposed of through composting rather than going to landfill. Footpaths are given a higher priority where higher levels of pedestrian traffic are present compared to outlying areas. Off road paths that can be used by pedestrians and cyclists are cleared of leaves using a mechanical sweeper as part of cleaning operations that also remove litter and glass. As with footpaths those parts of the off road cycle routes that have significant leaf fall will receive additional treatments as required.

QUESTION NO 2

**By Councillor Orr for answer by the
Depute Leader of the Council at a
meeting of the Council on 20
November 2014**

Question

With the Star Flyer due to reappear from the 21st of November, what assurances have been received that that the ride is safe i.e. that there will not be a repeat of the incident from December 2013 when one of the fibreglass seats fell off in mid air, and fortunately only landed on the box office roof below; an incident reported to have been “the scariest experience of my life” by the young lady who bought the ticket?

Answer

Industry assurance scheme

The fairground and amusement park industry has established the Amusement Device Inspection Procedures Scheme (ADIPS) to improve and promote the safety of fairgrounds and amusement parks. This is recognized as a best practice scheme by the Health and Safety Executive.

ADIPS-accredited engineers issue safety certificates for each ride in Edinburgh’s Christmas every year, after checking the mechanical and electrical safety of the rides.

The Council’s Public Safety team checks that all rides are installed in the agreed locations, and that the rides have valid ADIPS safety certificates and Public Liability insurance. The operators test the running of each ride daily, before opening for business.

There are three examples of this Star Flyer model operating in the UK and many similar models operating in London and elsewhere in Europe. All of these Star Flyers have an excellent safety record – it is very rare for any incident to occur.

Details of the December 2013 incident

The incident in December 2013 was of course deeply regrettable.

The fibreglass cover shell of the back of one of the metal seats of the Star Flyer fell from a height of less than 10 metres onto the ride's ticket office roof. The seat itself remained in place.

The Star Flyer was immediately stopped and not reactivated until an ADIPS-accredited engineer examined the ride, recommended remedial action revising the fixing of the shell covers to the seats, and ensured this was carried out before the ride was restarted the following day. There were no further incidents following this action. In total, 62,000 people enjoyed the Star Flyer last year.

The revised design is now a mandatory part of the ride's certification and maintenance record and is in use this year.

Supplementary Question

Can I thank the Depute Leader for the information he has supplied. The incident is reported as being deeply regrettable and of course it is – and I'm glad that Councillor Cardownie has confirmed that the seat casing only fell from around 10 metres, but I would say that that still was, could have been potentially a fatal accident for someone standing underneath it. I am concerned that there doesn't seem to have been any public comment at the time to express the concerns of the Council as to what had happened and that the contractor was basically at fault. Now, had I been politically responsible for this area of the Council I would have hauled these guys in, I would have made it clear to them in perhaps industrial language that this was not acceptable. I would have made that known in the Council and I would have made that known publicly. Can I just ask Councillor Cardownie does he perhaps agree at least that he should have made known his concerns at the time and made known that this was unacceptable.

Comment by the Lord Provost

I think for the purposes of the web Councillor Orr, I'll say that this is the safety of the Star Flyer that we are talking about.

Supplementary Answer

I was wondering when Councillor Orr was going to get to his question but he did at the end and I thank him for that. Of course everybody that knows me knows that I would never ever sink to the depths of using industrial language when speaking to anybody and Councillor Orr is not aware perhaps, maybe he might have guessed, that I did have concerns and I did express them to the operators of Underbelly, but I'm not an expert, and I don't know if it would

have been a fatal accident if this thing had hit somebody, the fibreglass at the back.

We've been told it's been rectified. We've got all the relevant bodies on to it to ensure that this is the case. It didn't put people off attending and going on the Star Flyer, I myself went on the Star Flyer and I'm quite sure if I pick up a telephone I can arrange for Councillor Orr to go on the Star Flyer if he would like to test it himself, and I'll even give him the bus fare back from Kirkaldy to get back to Edinburgh – I'm saying that tongue in cheek of course. The Star Flyer is a safe ride Lord Provost, it's said in here you can see all the stringent checks. Of course I expressed concern at the time as soon as I heard that the fibreglass had come off and I was given assurances by Charlie and Ed of Underbelly that they were making all the relevant arrangements to ensure it was fixed, as indeed were our health and safety team, and I was satisfied with these assurances.

QUESTION NO 3

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 November 2014

Question

Could figures be provided on an annual basis for the last six years for the following:-

- (a) the number of incidences of fly tipping, including on street?
- (b) the costs for clearing this fly-tipping?
- (c) the income received from bulk uplifts for the period noted?

Answer

- (a) The number of fly tipping incidents reported from May 2014 to October 2014 is 3,118. The Confirm Management System introduced in March 2014 records and manages reports of fly tipping. The Confirm system will enable locations and sites where fly tipping is a problem to be identified. Prior to the introduction of Confirm, figures are not available on the number of incidents relating to fly tipping.
- (b) Fly tipping incidents vary from one single item to large accumulations. The bulk uplift cost for fly-tipping amount to £155k per annum and account for approximately 45% of fly-tipping incidents. The remaining incidents are picked up as part of usual street cleansing crew activities and therefore costs are not detailed separately.
- (c) Special Uplift charges were introduced in 2010/11. The income received from customer booked Special Uplifts for bulky household items is:

2014/15	£160,002	(7months) (extrapolated to 12 months would give £274,285)
2013/14	£248,281	
2012/13	£235,769	
2011/12	£266,648	
2010/11	£289,054	

QUESTION NO 4

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 20 November 2014

- Question** (1) How many times have the refuse collection vehicles been unavailable for scheduled work over the last year?
- Answer** (1) For the period 1st November 2013 to the 30th October 2014, refuse collection vehicles were available for scheduled work 82.18% of the time. Over this period the total number of days, across all vehicles, was 14,235. The 'lost days' due to vehicles being off the road amounted to 2,536.
- Question** (2) What impact has this had on collection times – and how many delayed or missed collections have been caused by this?
- Answer** (2) The service is designed to have a margin of spare capacity (additional vehicles) to allow it to deal with vehicle breakdowns and also has the ability to hire vehicles if demand for the spare capacity is exceeded. Any vehicle breakdown has the capacity to impact on service delivery. However being unable to run a refuse route due to lack of vehicles is not a regular occurrence and data specific to this eventuality is not recorded.
- Recent records relating to refuse operations have been reviewed and one instance where a route could not run due to the lack of suitable refuse vehicle was identified. This related to a specialised vehicle, which serves the side loading communal bins, where it wasn't possible to source replacement parts at short notice.
- Question** (3) What is the cost in hiring vehicle cover to enable the service to be delivered?
- Answer** (3) The cost of hiring refuse collection vehicles is approximately £90,000 per year.
- However, the Council has recently procured eight new refuse collection vehicles which will be delivered within the next two months. This will save the Council a minimum of

£90,000 per year in reduced costs of maintenance, breakdown repairs and temporary hire of replacement vehicles whilst improving operational efficiency.

Whilst breakdowns and vehicles being off road will impact on performance it should be noted that 99.8% of all collections are made as scheduled. This is in the context of 460,000 bin collections a week.

Question

- (4) Have any vehicles hired been staffed by Council staff or have we had to hire in vehicles with crews? If we have, have Council staff been redeployed on other duties?

Answer

- (4) Where a vehicle is hired in the vehicle is staffed by Council employees or contracted agency staff in line with our normal arrangements. The service does not routinely hire in vehicles and external crews. The only exception to this is over the festive period where the Council may be required to use additional resources (both vehicles and crews), via contract, to cover staff holiday periods. The external crews are however managed by Council employees.

Supplementary Question

I'm going to roll my supplementary question because both answers raise the same issue. Could the Convener indicate that given that both questions show that there are areas of work being undertaken in the departments for which costs are opaque or unable to be provided, is she satisfied that proper cost controls can be exercised in a department where they're not being reported and cannot be quantified.

Supplementary Answer

I'm not satisfied that we can't actually identify how much it would cost in particular areas of single individual fly-tipping. I'm assuming from your question it is a concern that was recently brought up to me in terms of a visit out to Craigmillar who were interested in recycling etc. Their issue was about fly-tipping and how much does it cost and is it worth it and I think it's a question we all as groups need to question probably in our budget process about how much it costs for people to get a pick-up for items they wish to be picked up and how that relates to the cost in terms of fly-tipping and how much that costs. So I'm not quite satisfied I've got all the answers I need in order to then make a judgement on that. I'm happy to discuss with Councillor Mowat if she wants on that and how we can make sure we're using our resources as best we can and I'm not quite at that stage. I think even the Acting Director and also the Acting Head of Waste would accept that as well.

QUESTION NO 5

**By Councillor Aitken for answer by
the Convener of the Education
Children and Families Committee at a
meeting of the Council on 20
November 2014**

Question (1) What was the timescale for the Wisepay pilot?

Answer (1) The pilot in Edinburgh includes five schools – Sciennes, Currie, and Craigroyston Primaries and Firrhill and Balerno High schools. The focus of the project has been to improve the customer experience by introducing an on line payments system for an extensive range of activities requiring payments from parents including meals, milk, trips, events, fundraisers ; an integrated communications system; and an integrated back office school fund management system.

By February 2014 all functionality at primary and secondary level had been tested.

Question (2) Has this now been completed?

Answer (2) Yes. The feedback from parents and schools has been extremely positive.

The pilot schools are continuing to use Wisepay pending detailed consideration of the next steps towards the wider application of an online payments system across the school sectors.

Question (3) If so, when can this or any other “integrated on-line payment” system be implemented throughout the school estate?

Answer (3) During 2014 Edinburgh has been closely involved in a national procurement process for online school payments, led by the Improvement Service/Scotland Excel. This work is now complete and a national framework agreement has been set up with three suppliers. The launch of the framework took place on 14 November 2014.

The initial next step (on the assumption that the Council framework is adopted) will be to evaluate each supplier and determine which supplier best meets Edinburgh’s user

needs. Price and affordability will also be critical in this assessment. Subject to this it would be anticipated that the roll out would take place in 2015/16.

**Supplementary
Question**

I thank the Convener for his response. The schools that weren't in the pilot, I agree that the pilot system did go very well, but the schools not in the pilot system have waited a considerable time to benefit from an online payment system. So will the Convener agree to do whatever he can to get the evaluation of the three possible companies to provide the on-line payment system as soon as possible and can it then be implemented as quickly as possible.

**Supplementary
Answer**

Can I thank Councillor Aitken for her question. As Councillor Aitken knows, there is obviously significant support from right across our schools for the introduction of such a system and I think it would bring very real efficiencies to our schools. The delay in going forward with this has been down to national procurement, that is now cleared and we now do have to move as quickly as possible to introduce across our schools. I think there will be support from parents, I think there will be support from schools and I give the assurance to Councillor Aitken that we will move quickly forward with this to make sure it is introduced as quickly as possible.

QUESTION NO 6

By Councillor Aitken for answer by the Convener of the Finance and Resource Committee at a meeting of the Council on 20 November 2014

Question (1) When will the Integrated Property Facilities Management Review be undertaken, given the pressures on the SSO (Service Support Officers) in the “Campus” model?

Answer (1) The iPFM programme is currently work in progress. The next stage includes a review of the Service Support Officers “Campus” model.

Question (2) Will a project team be reinstated to undertake the review?

Answer (2) Yes.

Question (3) If so, please can you provide definitive timescales for completion of this review?

Answer (3) Not at this point but it is anticipated that the revised Service Support Officer model will be completed by the end of March 2015 with overall implementation in Spring 2015.

Supplementary Question I thank the Convener for his response. Given that the possible implementation of a new model for SSO’s won’t be happening until Spring next year, what resources will be made available to the schools and community centres where the campus model isn’t working? They have been put under considerable pressure with this so I’m just asking what kind of resources can you make available to them to help and support them until it is implemented.

Supplementary Answer I thank Councillor Aitken for her question. We will obviously be looking carefully at this as the review proceeds, and I appreciate what she is saying about the resources in this case and we will do our best to make sure that all the necessary resources are in place.

QUESTION NO 7

**By Councillor Rust for answer by the
Convener of the Economy Committee
at a meeting of the Council on 20
November 2014**

Question (1) (a) How many contracts have been awarded since 2008 to Carole Claridge / C2 Management Consulting of Brighton, East Sussex?

Answer (1) (a) 10 contracts in total have been awarded over the last six years to C2 Management Consulting. No contracts have been awarded to Carole Claridge directly.

(b) What is the value of each contract/commission?

(b) The value of each purchase order is:

Order Date	Amount	Description
13/10/2008	6,000.00	Production of the Economic Development 3 year plan
11/05/2009	6,350.00	Review of progress against the 3 year plan
27/11/2009	2,255.00	The development of early policy work which eventually led to the setting up of the Scottish Cities Alliance
20/07/2010	20,247.44	Marketing Edinburgh Integration bringing together DEMA, the Edinburgh Conference Bureau and Film Focus. This involved a feasibility study and business case which was produced at the request of the DMA board, working to the board and Chairman.
26/07/2010	400.05	Preparation work for the Marketing Edinburgh Board away day.
23/02/2011	13,000.00	Development of the Strategy for Jobs
14/06/2011	1,450.00	Delivery of a Strategy Workshop for City partners on Monday 4 July 2011
18/10/2011	4,475.00	Delivery & write up of 2 econ strategy workshops on 31 Aug & 13 Oct.

Order Date	Amount	Description
01/05/2014	2,450.00	Development of the Sustainable Energy Action Plan
17/06/2014	7,000.00	Preparation of the Energy Services Company Business Case

(c) On how many of these contracts was a procurement exercise undertaken?

(c) As a result of the relatively low values of each commission these are not recorded on the Council's contract register. However the market was continually tested to ensure value for money for this type of work.

Orders since 2010 have been reported in the Council's annual report on consultancy spend. Orders in 2014 were approved through waiver reports in accordance with Contract Standing Orders and reported to Finance and Resources Committee on 30 October.

(d) What connection has the Council or officials with Carole Claridge / C2 Management Consulting of Brighton, East Sussex?

(d) The Director of Economic Development has contracted intermittently with C2 Management Consulting over a period of the last decade both here in Edinburgh and at the South East Economic Development Agency. The work provided by this company is well informed, consistent and is cost effective compared to the rates that would be charged by economic development consultancy houses elsewhere.

Question (2) (a) How many contracts have been awarded since 2008 to Ward Sparrow of Crowborough, East Sussex?

Answer (2) (a) No contracts have been awarded to Ward Sparrow directly. Effective Contracting Limited, a company which Ward was a Director of, were awarded 13 contracts in the period 2008-2012, with a total of 23 purchase orders being raised on these contracts.

Several of these have been a continuation of work in 2008/2009 to stabilise EDI, WEL and the other property companies during the credit crunch. The interim management arrangements with WEL and EDI were endorsed by the respective boards of the Arms Length Companies. Effective Contracting Limited helped avoid a loss of upwards of £60m on land investments, particularly at the Waterfront, as well as reducing the arms length companies running costs by £1m per annum.

(b) What is the value of each contract/commission?

(b) The value of each purchase order is:

Order Date	Amount	Description
29/07/2008	10,000.00	Interim management of arms length company WEL
04/08/2008	5,000.00	Edinburgh International Science Festival - Business Case Analysis which led to a Council saving of £50k
08/10/2008	19,143.00	Interim management of arms length company WEL
04/12/2008	16,044.09	Interim management of arms length company WEL
11/05/2009	7,678.72	Interim management of arms length company EDI
07/07/2009	25,000.00	Interim management of arms length company EDI
22/09/2009	25,500.00	Interim management of arms length company EDI
21/10/2009	36,165.00	Interim management of EDI for September to December 2009
21/01/2010	15,559.00	Physical Development Review (including restructure of Arms Length Companies)
02/07/2010	16,487.00	Audit of City Development wider economic support services
10/08/2010	4,320.00	Advice on financial engineering relevant to JESSICA Pre-call
04/11/2010	15,269.50	Providing support to Investment zones to develop business plans and future delivery options
18/08/2011	4,850.00	Review of Edinburgh International Climbing Arena - September 2011 50% of fee. This was on behalf of Culture and Sport
07/09/2011	8,170.00	Final payment for review of Arms Length property companies
12/10/2011	4,850.00	Review of Edinburgh International Climbing Arena - September 2011 50% of fee. This was on behalf of Culture and Sport

Order Date	Amount	Description
12/12/2011	18,000.00	To provide management support to and evaluation of the IOIT Open Innovation Project as per contract agreement. 40% covered from European funding. As a result, Edinburgh has benefited in income on this programme to the value of £800,000.
12/12/2011	1,635.96	Reimbursement of expenses incurred in fulfilment of IOIT Open Innovations Project contract. 40% covered from European funding. As a result, Edinburgh has benefited in income on this programme to the value of £800,000.
27/02/2012	1,800.00	Reimbursement of expenses incurred in fulfilment of IOIT Open Innovations Project contract. 40% covered from European funding. As a result, Edinburgh has benefited in income on this programme to the value of £800,000.
27/02/2012	18,000.00	To provide management support to and evaluation of the IOIT Open Innovation Project as per contract agreement. 40% covered from European funding. Edinburgh has benefited in income on this programme to the value of £800,000.
27/04/2012	7,200.00	To provide management support to and evaluation of the IOIT Open Innovation Project as per contract agreement. 40% covered from European funding. Edinburgh has benefited in income on this programme to the value of £800,000.
27/04/2012	580.4	Reimbursement of expenses incurred in fulfilment of IOIT Open Innovations Project contract. 40% covered from European funding. Edinburgh has benefited in income on this programme to the value of £800,000.
05/07/2012	1,800.00	Assessment of Splashback proposition on Leith Waterworld. This was on behalf of Culture and Sport
05/07/2012	4,700.00	Review of Economic Development service progress against the 3 year plan.

- (c) On how many of these contracts was a procurement exercise undertaken?
- (c) Effective Contracting Limited provided services under a framework contract which was awarded in 2009. Thereafter individual projects were awarded to the company with the most relevant experience. Where more than one of the companies had the appropriate experience, the work was awarded based on a further mini tender.
- (d) What connection has the Council or officials with Ward Sparrow of Crowborough, East Sussex?

- (d) The Director of Economic Development has contracted intermittently with Effective Contracting over a period of the last decade both here at the City of Edinburgh Council and at the South East Economic Development Agency. The requirement was for interim financial management and audit functions. The consultancy framework closed in 2012 and no further procurement has included Effective Contracting Limited since.

**Supplementary
Question**

I thank Councillor Ross for his answer. Can the Convener perhaps clarify what is meant by contracted intermittently and whether interest was declared by any official in advance of the purchase orders being awarded. Secondly can he also advise if any of these purchase orders were awarded in advance of the recipient being on the approved Council list.

**Supplementary
Answer**

Can I thank Councillor Rust for his question. The specific points that he has asked there were not covered in the initial remit so I don't have the answer specifically to hand. I will pull the information together and contact him directly.